

**Terminal Report on Training on Field Enumeration and Editing
of the 2007/2008 BLES Integrated Survey (BITS) and
2008 Occupational Wages Survey (OWS)**



Department of Labor and Employment
Bureau of Labor and Employment Statistics
Manila, Philippines



Part I

**Report on Training on Field Enumeration and Editing for NCR
Enumerators of the 2007/2008 BLES Integrated Survey
and 2008 Occupational Wages Survey**

Report on Training on Field Enumeration and Editing for NCR Enumerators of the 2007/2008 BITS and 2008 OWS

I. TRAINING OBJECTIVE

At the end of the training, the participants should be able to conduct field interview, explain the items of inquiries and edit the accomplished 2007/2008 BITS and 2008 OWS questionnaires.

II. METHODOLOGY

The training was composed of lectures, discussions and mock interview sessions. The Chief LEOs, Supervising LEOs and Senior LEOs of the LSSD, EMSD and LRSD acted as resource persons.

III. PARTICIPANTS AND VENUE

The two-day training was held on 12-13 August 2008 at the Ople Hall of the DOLE Executive Building. It was a joint training for 62 NCR enumerators and 24 BLES staff who will act as supervisors and reviewers for the NCR field operation and as resource persons for the Regional Briefing for Field Operations of the 2007/2008 BITS and 2008 OWS.

IV. HIGHLIGHTS OF THE TRAINING

The program started at 8:30 am with the opening remarks from Director Criselda Sy of the BLES. In her remarks, she emphasized the importance of the role the enumerators play in the success of this year's BLES surveys. Particularly, she highlighted the responsibilities of the enumerators in assuring the quality of the data that will be obtained from sample establishments. Also, she reminded everybody to help maintain the integrity of the BLES as an ISO Certified organization by doing well in every task that they are assigned to do for the whole survey undertaking.

The first day of the training consisted of presentations and thorough discussions of the 2007/2008 BITS and the 2008 OWS. Some points were highlighted especially on the editing guidelines for each of the items in the questionnaires particularly in checking for the completeness and consistency of the entries.

The morning session of the second day was devoted to discussions on the operational strategies, administrative concerns and survey documents and forms related to survey operations. The afternoon session, on the other hand, allowed the participants to have a feel of the actual field interview situations through mock interview exercises. A portion of the time was also allotted for the sharing of experiences gained and techniques for the success of an actual field interview by some monthly Project-based Individuals (PBIs).

V. HIGHLIGHTS OF THE MOCK INTERVIEW EVALUATION

For the mock interview sessions, the 62 NCR enumerators were grouped according to their respective areas of assignment. Each area supervisor, with the help of some BLES staff and monthly PBIs assessed the performance of the participants based on the following criteria: Courtesy (10%), Personality (15%), Alertness (15%), Communication Skills (30%) and Knowledge (30%).

The following were the results of the mock interview evaluation:

TABLE 1A - Mock Interview Evaluation on Courtesy of NCR Enumerators

Rating	Number	%
Acceptable (5%-7%)	4	6.5
Highly Acceptable (8%-10%)	58	93.5
Total	62	100.0

TABLE 1B - Mock Interview Evaluation on Personality and Alertness of NCR Enumerators

Rating	PERSONALITY		ALERTNESS	
	Number	%	Number	%
Acceptable (9%-12%)	14	22.6	22	36.7
Highly Acceptable (13%-15%)	48	77.4	40	63.3
Total	62	100.0	62	100.0

TABLE 1C - Mock Interview Evaluation on Communication Skills and Knowledge of NCR Enumerators

Rating	COMMUNICATION SKILLS		KNOWLEDGE	
	Number	%	Number	%
Acceptable (17% -23%)	10	16.1	13	21.0
Highly Acceptable (24% - 30%)	52	83.9	49	79.0
Total	62	100.0	62	100.0

Almost all (58 or 93.5%) of the participants were assessed as highly acceptable on the criteria for courtesy (*Table 1A*). Majority of them were given a highly acceptable mark in terms of personality and alertness with a share of 77.4% and 63.3%, respectively (*Table 1B*). Similarly, majority of the participants were assessed as highly acceptable for their communication skills (83.9%) and their knowledge (79.0%) about the two surveys. (*Table 1C*)

TABLE 2 – Summary of Overall Rating for the Mock Interview

Rating	Number	Percent
80% - 85%	36	58.1
86% - 90%	22	35.5
91% - 95%	4	6.5
96% - 100%	0	0.0
Total	62	100.0

For the overall rating for the mock interview sessions, more than half (58.1%) of the participants got an overall rating ranging from 80% to 85%. Meanwhile, a little over one-third (35.5%) of the group had an overall rating ranging from 86% to 90%. Only four attained an overall rating within 91% to 95%. (*Table 2*)

VI. HIGHLIGHTS OF THE TRAINING EVALUATION

The evaluation for the training was administered so that the resource persons and the training methodology in general are assessed according to some given criteria. Although it was a joint training for NCR enumerators and BLES staff, evaluation forms were only administered to the 62 enumerators. From a scale of 1 to 5, where 1 is Satisfactory and 5 as Excellent, majority of the participants gave the resource persons an average rating of **Very Satisfactory** in the four given criteria which are as follows: Time Management – 3.81 to 4.53; Arousing the Interest of the Participants – 3.69 to 4.49; Mastery of the Subject – 3.66 to 4.60; and Method and Skills in Imparting Knowledge – 3.76 to 4.53. (*Table 3*)

When asked about the length of the lectures and discussions, 75.8% to 92.1% of the participants assessed that all the duration of the training sessions were adequate for each topic. (*Table 4*)


With regard to items of the survey schedule which should have been more thoroughly discussed, more than two-thirds, 61.9% and 68.3% of the participants identified "Editing Guidelines" for OWS and BITS, respectively. Furthermore, 34.9% (OWS) and 41.3% (BITS) of the participants needed more information on the "Statistics to be Generated." (*Table 5*)

Meanwhile, on the Operational Strategy and Administrative Concerns portion, 28 or 44.4% of the participants wanted more discussions regarding the "Collection and Field Editing of Questionnaires." Another item which they think they needed more information was on "General Information (e.g., EIN, PSIC, PSOC, ATE, Status Codes). This item had a share of 34.9%. Additionally, nearly one-fourth (17 or 27.0%) of the participants wanted more discussions on administrative concerns such as issues on "Work Allocation" and "Outputs and Terms of Payment." (*Table 6*)

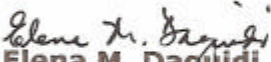
The following were some noted comments and suggestions of the participants for consideration in future trainings to be conducted:

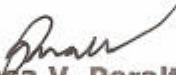
- Each item in the questionnaires should be discussed more thoroughly. Small and big issues are all important for better understanding of the field interview.
- There must be exams on the different chapters so that the enumerators will very well understand each chapter.
- Please give more time in explaining the editing process because some of us got confused on how to edit the questionnaires.
- The lecturers should have a participative teaching method where the participants are allowed or made to participate actively in the discussions. This would create a more alive and dynamic atmosphere.

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 September 19, 2008

Noted by:


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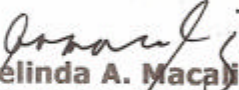

Belinda A. Macalincag
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TABLE 3 - Evaluation on the Resource Person
(In percent)

CRITERIA/SESSION	Ratings					Average Rating
	Unsatisfactory	Needs Improve-ment	Satisfactory	Very Satisfactory	Excellent	
1. TIME MANAGEMENT						
2008 OWS			29.5	41.0	29.5	4.00 VS
2007/2008 BITS Part I		3.2	21.0	50.0	25.8	3.98 S
2007/2008 BITS Part II			8.1	33.9	58.1	4.50 VS
2007/2008 BITS Part III			4.8	37.1	58.1	4.53 VS
2007/2008 BITS Part IV	1.6	3.2	17.7	48.4	29.0	4.00 VS
2007/2008 BITS Part V		3.2	27.4	54.8	14.5	3.81 S
2007/2008 BITS Part VI		1.6	9.7	66.1	22.6	4.10 VS
Operational Strategy			4.8	65.1	30.2	4.25 VS
Administrative Concerns and Survey Documents and Forms			4.8	50.8	44.4	4.40 VS
2. AROUSING THE INTEREST OF THE PARTICIPANTS						
2008 OWS			6.6	62.3	31.1	4.25 VS
2007/2008 BITS Part I		1.6	35.5	45.2	17.7	3.82 S
2007/2008 BITS Part II			11.3	45.2	43.5	4.32 VS
2007/2008 BITS Part III			3.2	45.2	51.6	4.48 VS
2007/2008 BITS Part IV		1.6	38.7	40.3	19.4	3.77 S
2007/2008 BITS Part V	1.6	3.2	32.3	50.0	12.9	3.69 S
2007/2008 BITS Part VI		1.6	16.1	59.7	22.6	4.03 VS
Operational Strategy			6.3	46.0	47.6	4.41 VS
Administrative Concerns and Survey Documents and Forms			6.3	38.1	55.6	4.49 VS
3. MASTERY OF THE SUBJECT						
2008 OWS			1.6	42.6	55.7	4.54 VS
2007/2008 BITS Part I		1.6	22.6	38.7	37.1	4.14 VS
2007/2008 BITS Part II			4.8	30.6	64.5	4.59 VS
2007/2008 BITS Part III			6.5	35.5	58.1	4.52 VS
2007/2008 BITS Part IV			25.8	43.5	30.6	4.05 VS
2007/2008 BITS Part V	1.6	3.2	29.0	59.7	6.5	3.66 S
2007/2008 BITS Part VI		1.6	8.1	59.7	30.6	4.19 VS
Operational Strategy			4.8	42.9	52.4	4.48 VS
Administrative Concerns and Survey Documents and Forms				39.7	60.3	4.60 VS
4. METHOS AND SKILL IN IMPARTING KNOWLEDGE						
2008 OWS			8.2	45.9	45.9	4.37 VS
2007/2008 BITS Part I		4.8	19.4	54.8	21.0	3.92 S
2007/2008 BITS Part II			8.1	35.5	56.5	4.48 VS
2007/2008 BITS Part III			4.8	37.1	58.1	4.53 VS
2007/2008 BITS Part IV		1.6	19.4	50.0	29.0	4.06 VS
2007/2008 BITS Part V		3.2	25.8	59.7	11.3	3.76 S
2007/2008 BITS Part VI		1.6	9.7	62.9	25.8	4.13 VS
Operational Strategy			6.3	50.8	42.9	4.36 VS
Administrative Concerns and Survey Documents and Forms			3.2	42.9	54.0	4.51 VS

TABLE 4 – Evaluation of Session Duration
(In percent)

SESSION	DURATION		
	SHORT	ADEQUATE	LONG
2008 OWS	3.3	80.3	16.4
2007/2008 BITS Part I	9.7	85.5	4.8
2007/2008 BITS Part II	11.3	80.6	8.1
2007/2008 BITS Part III	4.8	90.3	4.8
2007/2008 BITS Part IV	17.7	79.0	3.2
2007/2008 BITS Part V		75.8	24.2
2007/2008 BITS Part VI	1.6	88.7	9.7
Operational Strategy		88.9	11.1
Administrative Concerns and Survey Documents and Forms	1.6	92.1	6.3

TABLE 5 – Items of the Survey Schedule Which Should Have Been More Thoroughly Discussed

TOPICS	2008 OWS		2007/2008 BITS	
	Number	Percent	Number	Percent
Editing Guidelines	39	61.9	43	68.3
Statistics to be Generated	22	34.9	26	41.3
Confidentiality of Information	15	23.8	17	27.0
Estimation Procedures	13	20.6	12	19.0
Scope and Coverage	13	20.6	12	19.0
Survey Objectives and the Uses of the Data	12	19.0	11	17.5
Collection Authority	12	19.0	14	22.2
General Instructions	12	19.0	14	22.2
Periodicity and Reference Period	12	19.0	9	14.3
Survey Design	11	17.5	15	23.8
Specific Instructions	9	14.3	6	9.5

TABLE 6 – Other Items Which Should Have Been More Thoroughly Discussed

TOPICS	Number	Percent
OPERATIONAL STRATEGY		
Collection and Field Editing of Questionnaires	28	44.4
General Information (e.g. EIN, PSIC, PSOC, ATE, Status Codes)	22	34.9
Flow Chart on Delivery, Retrieval, Verification and Review of Questionnaires	15	23.8
Duties and Responsibilities of Enumerators	12	19.0
Delivery of Questionnaires	9	14.3
Field Verification	9	14.3
Flow Chart on Delivery Cases to Sample Establishments Transferred to Known Locations	8	12.7
Survey Respondents	7	11.1
Flow Chart on Delivery Cases to Head Offices of Sample Establishments	5	7.9
ADMINISTRATIVE CONCERNS		
Work Allocation	17	27.0
Outputs and Terms of Payments	17	27.0
Monitoring of Performance of Enumerators and Survey Status	10	15.9
Pre-termination of PBI Contract	10	15.9

Part II

**Report on ONCR Training on Field Enumeration and Editing
of the 2007/2008 BLES Integrated Survey
and 2008 Occupational Wages Survey**

Report on ONCR Training on Field Enumeration and Editing of the 2007/2008 BITS and 2008 OWS

I. TRAINING OBJECTIVE

At the end of the training, the participants should be able to carry out the field operations of the BLES surveys in their respective regions and be able to train other provincial staff/enumerators who will handle the surveys in their respective provinces.

II. METHODOLOGY

The training consisted of a series of lectures and discussion/open forum at the Regional Offices. Heads and selected technical staff of subject matter divisions of BLES were grouped into teams and were given regional assignments to conduct briefing of regional staff. The table below shows the regional assignments of the teams:

Team/Assigned Personnel	Region	Date
Ma. Teresa Edora and Susana Vargas	Region I CAR	August 21 – 22 August 28 – 29
Asuncion Gavilla and Ma. Victoria Dolor	Region II Region III	August 20 – 21 August 28 – 29
Melinda Velasco and Evelyn Garcia	Region IVA Region IVB	August 21 – 22 August 28 – 29
Teresa Peralta and Natalia Untalan	Region V Region VII Region VIII	August 21 – 22 August 26 – 27 August 28 – 29
Maria Praxedes Reyes and Luzviminda Samson	Region VI Region IX	August 21 – 22 August 27 – 28
Manuel Laopao and Remedios Baes	Region XI Region XII	August 21 – 22 August 26 – 27
Rosario Fajardo and Catharine Adaro	Caraga Region X	August 21 – 22 August 26 – 27

To be able to assess the effectiveness of the training conducted in each region, participants were asked to accomplish the Evaluation of Training for BLES Survey/s (FM-BLES 03-3.23) at the end of the training session.

III. PARTICIPANTS

A total of ninety-six (96) regional staff composed of the TSSD/IMSD Chief, Statistician or Economist, budget officers, accountants and enumerators attended the training conducted in the regions. However, there are no participants for NCR and ARMM as field operations for NCR is

handled by BLES while the samples in ARMM were distributed to Regions IX, X and XII.

The table below shows the number of participants by region. The number of participants is commensurate to the number of samples to be fielded in each region; hence, regions with larger number of samples have more participants than regions with lesser number of samples.

Region	No. of participants	Percent (%)
Total	96	100.0
CAR	4	4.2
Region I	3	3.1
Region II	4	4.2
Region III	14	14.6
Region IV-A	15	15.6
Region IV-B	2	2.1
Region V	5	5.2
Region VI	6	6.3
Region VII	15	15.6
Region VIII	3	3.1
Region IX	5	5.2
Region X	7	7.3
Region XI	6	6.3
Region XII	4	4.2
Caraga	3	3.1

IV. HIGHLIGHTS OF THE TRAINING

1. The training teams attended the briefing for the NCR field personnel on August 12-13, 2008 and on office editing and data validation guidelines on August 15, 2008 in preparation for their regional briefings.
2. The training program in each region covered the following topics: 2008 Occupational Wages Survey (OWS); 2007/2008 BLES Integrated Survey (BITS) Parts I, II, III, IV, V and VI; Operational Strategy; Administrative Concerns; and Survey Documents and Forms.

3. The following were the issues raised and the agreements reached during the regional briefings as reported by each team during the debriefing session done on September 8, 2008:

Region	Issues Raised	Agreement/s Reached
CAR	To consider timeliness of submission of questionnaires as part of the criteria in rating the performance of regions.	The survey team will look into the possibility of including timeliness as one of the criteria. Existing criteria used in rating the performance of the regions will also be reviewed.
CAR, IX	Problems encountered in re-aligning the budget of the survey.	The accountant and the budget officer were invited to attend the briefing especially during the discussion of administrative concerns to facilitate the easy re-alignment of survey funds. Re-alignment can be done as long as the money will be used for the activities related to the survey.
II, III, IVA, VI	Payments of travelling expenses of enumerators during the regional briefing as some enumerators come from provinces which are far from the training venue.	This setup can be adopted by the regions as long as they will not exceed the budget allocated to them by BLES. For inclusion in the budget of next survey round.
IV-B	To increase budget for the survey.	Increase in budget cannot be provided as the budget for BLES surveys is also limited.
VI	To conduct a separate training for Negros Occidental since the province has larger sample size than the other provinces in the region.	A separate training for Negros Occidental will be considered in the next budget planning for BLES survey as the issue raised was valid.
X	In assessing the performance of the region, samples for ARMM should not be included in their workload.	Samples for ARMM will not be included in the workload of regions IX, X and XII. A new grouping of regions for the performance was formed as follows: Group 1 (Regions III, IVA, VII); Group 2 (Regions VI, XI, X); Group 3 (Regions I, V, IX, XII); Group 4 (CAR, Regions II, IVB, VIII and Caraga); Group 5 (ARMM) and Group 6 (c/o NCR)
XI	Tokens to be purchased by the central office	Possibility of considering the suggestion should be looked into before the next survey round. For consideration in the next survey round.
All regions	Some slides in the powerpoint presentation were not suited for the regions.	A separate powerpoint presentation should be prepared for the regions in the next survey operation.

4. The following are the strategies to be implemented and done by some Regional Offices in their field operations of BLES surveys:

Region	Strategies done and to be done by the regions
II, III, IVA, IX	Regional staff will regularly visit the provincial offices to monitor the activities of the enumerators.
II, III, VI, IX	Monitoring of the activities of the enumerators thru texting.
V, VIII, X	No project-based supervisor was hired; the budget will be used instead for the travelling expenses of the enumerators or in hiring additional enumerator. Contract of enumerators will be adjusted to accommodate said set up.
V, IX, XI	Regional staff will handle questionnaires for establishments located in provinces with few samples or far-flung areas.
VII	Lesser number of project-based supervisors was hired; budget is used instead for the travelling expenses of the enumerators. Enumerators are paid on a daily basis and a minimum number of questionnaires to be delivered/retrieved per day will be determined by the regional staff for the enumerators to comply with. Contract of enumerators will be adjusted to accommodate said set up.

V. HIGHLIGHTS OF THE TRAINING EVALUATION

The following were based on the perceptions of the participants on the different topics found in the Training Evaluation. (*Attachments A & B*)

1. The resource persons in each region were rated in terms of time management, arousing the interest of the participants, mastery of the subject matter and method and skill in imparting knowledge.
2. In general, resource persons got a mean performance rating of *Very Satisfactory* (4.2 – 4.4). (*Tables 1-4*)
 - Specifically, in terms of time management, resource persons received a mean performance rating of *Very Satisfactory* (4.2 – 4.4). As expected, OWS got the lowest mean rating (4.2) as this is the longest among the six presentations, while the Operational Strategy, Administrative Concerns and Survey Documents and Forms, which are the shortest lectures, got the highest mean rating of 4.4.
 - In terms of arousing the interest of the participants, resource persons received a mean performance rating of *Very Satisfactory* (4.3 – 4.4). OWS and BITS have a mean rating of 4.3 each, while

the Operational Strategy, Administrative Concerns and Survey Documents and Forms have a mean rating of 4.4.

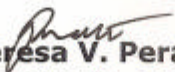
- In terms of mastery of the subject, the resource persons received a relatively high mean performance rating of *Very Satisfactory* ranging from 4.5 – 4.6.
 - In terms of method and skill in imparting knowledge, resource persons received a mean performance rating of *Very Satisfactory* (4.4 – 4.5).
3. According to all participants, the time allotted for the discussions of each topic were just enough. The participants rated the session duration of the six lectures as *Adequate* ranging from 2.0 – 2.1. (*Table 5*)
 4. Very minimal number of participants responded that there are topics that need to be discussed more thoroughly. Only a small percentage of the participants (1.4% to 3.3%) identified that topics about statistics to be generated in 2007 OWS and editing guidelines of both OWS and BITS need to be explained more. (*Table 6-8*)
 5. Only few participants gave additional comments/suggestions such as:
 - Briefing for Negros Occidental should be separate from the Panay briefing.
 - Handouts for shorter version of the contents of the manual should be made available for enumerators for quick reference.
 - Must show more illustrations and examples.
 - Much better if it could be explained in shorter time and in easy way that can be easily understood.


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Attachment A
Tables 1 to 8

TABLE 1 - Average Performance Rating of Resource Persons in Terms of Time Management by Region
ONCR Training for 2008 OWS and 2007/2008 BITS

Region	OWS	BITS ¹	BITS ²	Operational Strategy	Administrative Concerns	Survey Documents and Forms
Total	4.2	4.3	4.3	4.4	4.4	4.4
CAR	4.0	4.0	4.0	4.0	4.0	4.0
Region I	4.3	4.7	4.3	4.3	4.7	5.0
Region II	4.0	4.3	4.3	4.5	4.5	4.3
Region III	3.4	3.8	4.3	4.2	4.1	4.3
Region IV-A	3.7	3.9	4.1	4.4	4.2	4.3
Region IV-B	4.0	4.0	4.0	4.0	4.0	4.0
Region V	5.0	4.8	4.4	4.6	5.0	4.8
Region VI	4.7	4.5	4.7	4.8	4.5	4.7
Region VII	4.1	4.1	4.1	4.4	4.1	4.1
Region VIII	4.7	4.3	4.5	4.3	4.7	4.3
Region IX	4.6	4.8	4.4	4.4	4.8	5.0
Region X	4.7	4.7	4.7	4.9	4.7	4.7
Region XI	4.2	4.3	4.2	4.3	4.3	4.2
Region XII	4.8	4.7	5.0	5.0	4.7	5.0
Caraga	5.0	5.0	5.0	5.0	5.0	5.0

1 Covers BITS Parts I, IV, VI for CAR and Region I; Parts I, II, III, V for Regions II, III, IV-A, IV-B, V; Parts I, II, III, IV for Regions VI and IX; Parts I, II, III, V for Regions VI and IX; and Parts I, II, III for Regions X, XI, XII and Caraga.

2 Covers BITS Parts II, III, V for CAR and Region I; Parts IV, VI for Regions II, III, V, VII, VIII; Parts V, VI for Regions IV-A, IV-B, and Parts IV, V, VI for Regions X, XI, XII and Caraga.

**TABLE 2 - Average Performance Rating of Resource Persons in Terms of Arousing the Interest of the Participants by Region
ONCR Training for 2008 OWS and 2007/2008 BITS**

Region	OWS	BITS ¹	BITS ²	Operational Strategy	Administrative Concerns	Survey Documents and Forms
Total	4.3	4.3	4.3	4.4	4.4	4.4
CAR	3.8	3.5	4.3	3.5	4.0	4.0
Region I	5.0	4.7	4.7	5.0	4.7	4.3
Region II	3.8	4.0	4.3	4.0	4.3	3.8
Region III	3.8	4.1	4.2	4.2	4.1	4.4
Region IV-A	4.0	4.3	4.2	4.3	4.3	4.3
Region IV-B	4.0	4.0	4.0	4.0	4.0	4.0
Region V	4.4	4.4	4.6	4.2	4.4	4.5
Region VI	4.5	4.7	4.7	4.8	4.7	4.7
Region VII	4.2	4.1	4.1	4.1	4.1	3.9
Region VIII	4.3	4.0	4.5	4.7	4.7	4.7
Region IX	4.8	4.8	4.8	4.8	5.0	5.0
Region X	4.7	4.7	4.4	4.7	4.9	4.9
Region XI	4.5	4.5	4.3	4.7	4.5	4.7
Region XII	5.0	5.0	5.0	4.5	4.5	4.5
Caraga	5.0	4.0	4.7	5.0	5.0	5.0

1 Covers BITS Parts I, IV, VI for CAR and Region I; Parts I, II, III, V for Regions II, III, IV-A, IV-B, V; Parts I, II, III, IV for Regions VI and IX; Parts I, II, III, V for Regions VI and IX; and Parts I, II, III for Regions X, XI, XII and Caraga.

2 Covers BITS Parts II, III, V for CAR and Region I; Parts IV, VI for Regions II, III, V, VII, VIII; Parts V, VI for Regions IV-A, IV-B, and Parts IV, V, VI for Regions X, XI, XII and Caraga.

TABLE 3 - Average Performance Rating of Resource Persons in Terms of Mastery of the Subject by Region
ONCR Training for 2008 OWS and 2007/2008 BITS

Region	OWS	BITS ¹	BITS ²	Operational Strategy	Administrative Concerns	Survey Documents and Forms
Total	4.6	4.5	4.6	4.6	4.5	4.6
CAR	4.8	4.8	4.8	4.8	4.8	4.8
Region I	5.0	5.0	5.0	5.0	5.0	5.0
Region II	4.5	4.3	4.5	4.5	4.5	4.3
Region III	4.1	4.1	4.2	3.9	4.0	4.2
Region IV-A	4.4	4.5	4.4	4.5	4.3	4.5
Region IV-B	4.5	4.5	4.5	4.5	4.5	4.5
Region V	5.0	4.6	4.8	5.0	5.0	5.0
Region VI	4.8	4.7	5.0	4.8	4.7	4.8
Region VII	4.6	4.5	4.6	4.5	4.3	4.3
Region VIII	5.0	4.7	5.0	4.7	5.0	4.7
Region IX	4.6	4.6	4.8	4.8	5.0	5.0
Region X	4.9	4.6	4.7	4.9	4.9	4.9
Region XI	4.5	4.5	4.5	4.5	4.3	4.5
Region XII	4.8	4.3	4.5	4.7	4.7	5.0
Caraga	5.0	5.0	5.0	5.0	5.0	5.0

1 Covers BITS Parts I, IV, VI for CAR and Region I; Parts I, II, III, V for Regions II, III, IV-A, IV-B, V; Parts I, II, III, IV for Regions VI and IX; Parts I, II, III, V for Regions VI and IX; and Parts I, II, III for Regions X, XI, XII and Caraga.

2 Covers BITS Parts II, III, V for CAR and Region I; Parts IV, VI for Regions II, III, V, VII, VIII; Parts V, VI for Regions IV-A, IV-B, and Parts IV, V, VI for Regions X, XI, XII and Caraga.

**TABLE 4 - Average Performance Rating of Resource Persons in Terms of Method and Skill in Imparting Knowledge by Region
ONCR Training for 2008 OWS and 2007/2008 BITS**

Region	OWS	BITS ¹	BITS ²	Operational Strategy	Administrative Concerns	Survey Documents and Forms
Total	4.4	4.4	4.5	4.5	4.4	4.5
CAR	4.0	4.0	4.5	4.3	4.3	4.5
Region I	4.7	5.0	5.0	4.7	4.3	4.7
Region II	4.3	4.5	4.3	4.3	4.3	4.5
Region III	4.3	4.1	4.3	4.0	4.1	4.4
Region IV-A	4.2	4.4	4.2	4.5	4.4	4.5
Region IV-B	4.0	3.0	4.0	4.0	4.0	4.0
Region V	4.6	4.6	5.0	5.0	5.0	5.0
Region VI	4.5	4.5	4.5	4.8	4.7	4.5
Region VII	4.5	4.3	4.4	4.4	4.2	4.2
Region VIII	4.3	4.3	4.5	4.7	4.7	4.7
Region IX	4.4	4.4	4.6	4.4	5.0	5.0
Region X	4.6	4.3	4.7	4.6	4.9	4.7
Region XI	4.7	4.5	4.5	4.7	4.5	4.3
Region XII	4.5	5.0	5.0	4.7	4.3	4.3
Caraga	5.0	4.7	4.7	5.0	5.0	5.0

1 Covers BITS Parts I, IV, VI for CAR and Region I; Parts I, II, III, V for Regions II, III, IV-A, IV-B, V; Parts I, II, III, IV for Regions VI and IX; Parts I, II, III, V for Regions VI and IX; and Parts I, II, III for Regions X, XI, XII and Caraga.

2 Covers BITS Parts II, III, V for CAR and Region I; Parts IV, VI for Regions II, III, V, VII, VIII; Parts V, VI for Regions IV-A, IV-B, and Parts IV, V, VI for Regions X, XI, XII and Caraga.

**TABLE 5 - Evaluation of Participants on Session Duration by Region
ONCR Training for 2007 OWS and 2007/2008 BITS**

Region	OWS	BITS ¹	BITS ²	Operational Strategy	Administrative Concerns	Survey Documents and Forms
Total	2.1	2.1	2.1	2.1	2.0	2.0
CAR	2.0	2.0	2.0	2.0	2.0	2.0
Region I	2.5	2.5	2.5	2.5	2.5	2.5
Region II	2.0	2.0	2.0	2.3	2.0	2.0
Region III	2.3	2.2	2.5	2.2	2.2	2.2
Region IV-A	2.0	2.1	2.1	2.1	2.3	2.1
Region IV-B	2.0	2.0	2.0	2.0	2.0	2.0
Region V	2.0	2.2	2.3	2.0	2.0	2.0
Region VI	2.0	2.0	2.0	1.8	1.7	1.8
Region VII	2.0	2.0	1.9	2.0	1.9	1.9
Region VIII	2.0	2.0	2.0	1.7	1.3	2.0
Region IX	2.2	2.6	2.4	2.4	2.4	2.3
Region X	2.0	2.0	2.1	2.0	2.0	2.0
Region XI	2.0	2.0	2.2	2.0	2.2	2.0
Region XII	2.0	2.0	2.0	2.0	2.0	2.0
Caraga	2.0	2.0	2.0	2.0	2.0	2.0

1 Covers BITS Parts I, IV, VI for CAR and Region I; Parts I, II, III, V for Regions II, III, IV-A, IV-B, V; Parts I, II, III, IV for Regions VI and IX; Parts I, II, III, V for Regions VI and IX; and Parts I, II, III for Regions X, XI, XII and Caraga.

2 Covers BITS Parts II, III, V for CAR and Region I; Parts IV, VI for Regions II, III, V, VII, VIII; Parts V, VI for Regions IV-A, IV-B, and Parts IV, V, VI for Regions X, XI, XII and Caraga.

ONCR Training for 2007 OWS and 2007/2008 BITS

Region	OWS	BITS ¹	BITS ²	Operational Strategy	Administrative Concerns	Survey Documents and Forms
Total	2.1	2.1	2.1	2.1	2.0	2.0
CAR	2.0	2.0	2.0	2.0	2.0	2.0
Region I	2.5	2.5	2.5	2.5	2.5	2.5
Region II	2.0	2.0	2.0	2.3	2.0	2.0
Region III	2.3	2.2	2.5	2.2	2.2	2.2
Region IV-A	2.0	2.1	2.1	2.1	2.3	2.1
Region IV-B	2.0	2.0	2.0	2.0	2.0	2.0
Region V	2.0	2.2	2.3	2.0	2.0	2.0
Region VI	2.0	2.0	2.0	1.8	1.7	1.8
Region VII	2.0	2.0	1.9	2.0	1.9	1.9
Region VIII	2.0	2.0	2.0	1.7	1.3	2.0
Region IX	2.2	2.6	2.4	2.4	2.4	2.3
Region X	2.0	2.0	2.1	2.0	2.0	2.0
Region XI	2.0	2.0	2.2	2.0	2.2	2.0
Region XII	2.0	2.0	2.0	2.0	2.0	2.0
Caraga	2.0	2.0	2.0	2.0	2.0	2.0

1 Covers BITS Parts I, IV, VI for CAR and Region I; Parts I, II, III, V for Regions II, III, IV-A, IV-B, V; Parts I, II, III, IV for Regions VI and IX; Parts I, II, III, V for Regions VI and IX; and Parts I, II, III for Regions X, XI, XII and Caraga.

2 Covers BITS Parts II, III, V for CAR and Region I; Parts IV, VI for Regions II, III, V, VII, VIII; Parts V, VI for Regions IV-A, IV-B, and Parts IV, V, VI for Regions X, XI, XII and Caraga.

**TABLE 6 - Items Which Participants Think Should Have Been Discussed More Thoroughly About the Surveys by Region
ONCR Training for 2008 OWS and 2007/2008 BITS**

Region	Survey Objectives and Uses of Data			Collection Authority			Confidentiality of Information			Scope and Coverage		
	OWS	BITS ¹	BITS ²	OWS	BITS ¹	BITS ²	OWS	BITS ¹	BITS ²	OWS	BITS ¹	BITS ²
Total	24	22	23	21	17	14	25	20	22	24	16	19
CAR	-	-	-	-	-	-	1	1	1	-	-	-
Region I	2	1	1	-	-	-	1	1	-	2	1	2
Region II	2	2	2	3	3	1	2	2	1	1	1	2
Region III	7	6	6	6	6	7	5	5	6	5	5	5
Region IV-A	4	2	6	4	3	2	6	2	4	3	2	1
Region IV-B	-	-	-	-	-	-	-	-	-	-	-	-
Region V	-	-	-	1	-	-	-	-	-	1	-	-
Region VI	1	1	1	1	-	-	-	-	-	-	-	1
Region VII	1	3	1	2	-	-	3	3	3	7	3	4
Region VIII	-	1	-	-	-	-	1	-	-	-	-	-
Region IX	2	2	2	2	2	2	2	2	2	2	2	2
Region X	-	-	-	-	-	-	-	-	-	-	-	-
Region XI	5	4	4	2	2	2	4	3	4	3	2	2
Region XII	-	-	-	-	-	-	-	1	1	-	-	-
Caraga	-	-	-	-	1	-	-	-	-	-	-	-

1 Covers BITS Parts I, IV, VI for CAR and Region I; Parts I, II, III, V for Regions II, III, IV-A, IV-B, V; Parts I, II, III, IV for Regions VI and IX; Parts I, II, III, V for Regions VI and IX; and Parts I, II, III for Regions X, XI, XII and Caraga.

2 Covers BITS Parts II, III, V for CAR and Region I; Parts IV, VI for Regions II, III, V, VII, VIII; Parts V, VI for Regions IV-A, IV-B, and Parts IV, V, VI for Regions X, XI, XII and Caraga.

TABLE 6 - Items Which Participants Think Should Have Been Discussed More Thoroughly About the Surveys by Region
ONCR Training for 2008 OWS and 2007/2008 BITS (cont'd)

Region	Survey Design			Estimation Oprocedures			Statistics to be Generated			Periodicity and Reference		
	OWS	BITS ¹	BITS ²	OWS	BITS ¹	BITS ²	OWS	BITS ¹	BITS ²	OWS	BITS ¹	BITS ²
Total	21	24	21	19	22	20	32	24	25	21	16	21
CAR	-	1	1	1	-	-	2	2	3	-	-	-
Region I	-	-	-	-	-	1	1	-	-	-	-	1
Region II	3	3	2	1	2	1	3	2	1	2	2	2
Region III	8	6	6	4	6	5	5	5	6	6	4	6
Region IV-A	1	-	2	2	4	2	4	4	4	4	2	3
Region IV-B	-	-	-	-	-	-	1	1	1	-	-	-
Region V	-	-	-	-	-	-	-	-	-	-	-	-
Region VI	-	-	-	-	2	1	1	1	1	1	1	1
Region VII	2	5	3	1	-	1	5	2	3	2	3	4
Region VIII	-	-	-	-	-	1	-	1	-	1	-	-
Region IX	2	3	2	4	3	2	2	2	2	2	2	2
Region X	1	1	1	3	3	3	3	2	3	-	-	-
Region XI	4	5	4	3	2	2	2	1	1	2	2	2
Region XII	-	-	-	-	-	1	1	-	-	1	-	-
Caraga	-	-	-	-	-	-	2	1	-	-	-	-

1 Covers BITS Parts I, IV, VI for CAR and Region I; Parts I, II, III, V for Regions II, III, IV-A, IV-B, V; Parts I, II, III, IV for Regions VI and IX; Parts I, II, III, V for Regions VI and IX; and Parts I, II, III for Regions X, XI, XII and Caraga.

2 Covers BITS Parts II, III, V for CAR and Region I; Parts IV, VI for Regions II, III, V, VII, VIII; Parts V, VI for Regions IV-A, IV-B, and Parts IV, V, VI for Regions X, XI, XII and Caraga.

TABLE 6 - Items Which Participants Think Should Have Been Discussed More Thoroughly About the Surveys by Region
ONCR Training for 2008 OWS and 2007/2008 BITS (cont'd)

Region	Editing Guidelines			General Instruction			Specific Instructions		
	OWS	BITS ¹	BITS ²	OWS	BITS ¹	BITS ²	OWS	BITS ¹	BITS ²
Total	30	28	25	16	20	13	7	4	5
CAR	1	1	1	1	1	1	-	-	1
Region I	1	2	2		1	1	1	-	-
Region II	2	2	2	3	3	1	1	1	1
Region III	6	5	6	5	6	4	2	1	1
Region IV-A	6	9	4	1	1		1	-	-
Region IV-B	-	-	-	-	-	-	-	-	-
Region V	-	1	-	-	-	-	-	-	-
Region VI	2	2	2	2	2	2	-	-	-
Region VII	5	2	3	1	1	1	1	1	1
Region VIII	-	-	-	-	-	-	-	-	-
Region IX	4	2	3	2	4	3	1	1	1
Region X	-	-	-	-	-	-	-	-	-
Region XI	3	2	2	1	1		-	-	-
Region XII	-	-	-	-	-	-	-	-	-
Caraga	-	-	-	-	-	-	-	-	-

1 Covers BITS Parts I, IV, VI for CAR and Region I; Parts I, II, III, V for Regions II, III, IV-A, IV-B, V; Parts I, II, III, IV for Regions VI and IX; Parts I, II, III, V for Regions VI and IX; and Parts I, II, III for Regions X, XI, XII and Caraga.

2 Covers BITS Parts II, III, V for CAR and Region I; Parts IV, VI for Regions II, III, V, VII, VIII; Parts V, VI for Regions IV-A, IV-B, and Parts IV, V, VI for Regions X, XI, XII and Caraga.

TABLE 7 - Items on Operational Strategy Which Participants Think Should Have Been Discussed More Thoroughly by Region
ONCR Training for 2008 OWS and 2007/2008 BITS

[illegible]

TABLE 8 - Items on Administrative Concerns Which Participants Think Should Have Been Discussed More Thoroughly by Region: ONCR Training for 2008 OWS and 2007/2008 BITS

Region	Work Allocation	Monitoring of Performance of Enumerators and Survey Status	Outputs and Terms of Payment	Pre-termination of PBI Contract
Total	23	38	20	16
CAR	-	1	-	-
Region I	1	3	-	-
Region II	1	2	-	-
Region III	4	6	4	4
Region IV-A	3	5	4	2
Region IV-B	-	-	-	-
Region V	-	-	-	-
Region VI	3	2	1	1
Region VII	3	11	7	6
Region VIII	-	-	-	-
Region IX	3	3	2	-
Region X	-	1	-	-
Region XI	5	4	2	3
Region XII	-	-	-	-
Caraga	-	-	-	-

Attachment B
Complete List of Comments/Suggestions of the Participants

- Briefing for Negros occidental should be separate from the Panay briefing.
- Handouts for shorter version of the contents of the manual should be made available for enumerators for quick reference.
- Must show more illustrations and examples. Must prepare learning materials (stabilo, example sheets, etc)
- Thanks for imparting us the knowledge that will help us to be a good enumerator. Suggestions: if it could be explained in shorter time and in easy way that can be easily understood mas ok po.
- Increased monetary incentives and rates value for the survey enumerators-such as piece rate, transportation allowance, per diem for faster mobility and flow of study documents and people.
- Request copy of manual of operations for Abra office's use.
- Actually there's no comment about the explanation of the commentators or proctors because very important things to remember about the entire topic that should confirm to us. God bless and continue to help us.
- As a first time trainee, these abbreviations such as EIN, GEO, PSIC and ATE were all new to me. At first it's hard to know what these means.
- Clear and smooth in every guidelines, thank you and keep up the good work. Although the other sections are confusing to a first timer, but no big deal because I know your team will guide us all throughout.
- Good discussion
- Discussion and specification of forms were satisfactory, though.
- I had learned and understand our discussion in every session. Thank you for teaching us and give information, I really appreciate it. More power and God bless!
- It's clear.
- Job well done!
- Learning is a constant process and so we want to have a training/seminar again on subject matter like this.
- Nag-enjoy po ako sa discussion regarding instructions ng survey questionnaire kahit mapapasabak po sa matinding pagconvince kakayanin po at babasahin ng maigi ang manual, hindi naman po mahirap intindihin ang manual.
- No comments. If we have question regarding questionnaires I'll call Ma'am Menzie or I'll text her.
- Since it is my first time to do this kind of survey, I can only say that I will give my very best then soon after I'll be going to add my comments. Thank you so much for trusting and giving me this opportunity.

- Thank you very much for your patience in teaching new enumerators like me. God bless always.
- Thank you!
- Thanks for the new knowledge that I learned about this seminar.
- The duties and responsibilities of enumerators were clearly discussed as well as the topics or the editing guidelines
- The orientation is indeed presented in an orderly manner. The resource speakers are excellent.
- The orientation was so informative especially that this is my first time to attend this since my entry to DOLE. I've learned a lot! Thank you so much.
- The presentation is good. Thank you for the information.
- The resource person has enough knowledge and mastery of her profession.
- The seminar is ok. I understand what we have discussed.
- The training was good. The speakers were able to make us understand about the field operations that were going to conduct.
- They were very nice in elaborating their tasks.
- Very good evaluation and excellent ang pagdeliver, maliwanag naman siguro nasa amin na lang kung pano namin iprepresent.
- Well explained, very accommodating resource persons and I like the way of allowing us to give some experiences/suggestions during the training.
- Well presented and discussed
- With respect to the facilitator, every concern of the survey was thoroughly discussed, they were very friendly and approachable, can react immediately on questions that arose during the discussion, well prepared.